

STATE ELECTION COMMISSION HARYANA
S.C.O. NO. 16-17, SECTOR 20-D,
CHANDIGARH.

NOTIFICATION

NO. SEC/2ME/2004/10036

Dated : 28.09.2004

The State Election Commission, Haryana in exercise of the powers conferred on it under Clause (1) of article 243ZA of the Constitution of India read with Section 3A of the Haryana Municipal Act, 1973 and Rules 4 to 11 of the Haryana Municipal Election Rules, 1978, has decided to prepare the electoral rolls of all the wards of the **Municipal Councils/Committees** mentioned in annexure "A" intensively on the basis of Assembly Electoral Rolls finally published on 23.02.2004 with reference to 1st January, 2004 as qualifying date as per following programme :-

- | | | |
|----|--|--------------------------------|
| 1. | Preparation of Draft Electoral Rolls of all the wards of the Municipal Committees/Councils mentioned in Annexure-"A" on the basis of Assembly electoral rolls published on 23.02.2004 with qualifying date as on 01.01.2004 (Rule-4) and also adding the names of eligible persons after conducting house to house survey & deleting the names of persons who had died and also of those who are found to be no longer residing in the territorial limits of the Municipal Council/Committee during the house to house survey. | 01.10.2004 to 11.10.2004 |
| 2. | Draft publication of Electoral Rolls of all the wards of the Municipal Committees/Councils mentioned in Annexure-"A" on the basis of Assembly electoral rolls published on 23.02.2004 with qualifying date as on 01.01.2004 for inviting claims and objections.(Rule-7) | 12.10.2004 |
| 3. | Last date by which claims and objections shall be presented to the Revising Authority (Rule-9) | 23.10.2004 |
| 4. | Last date by which the claims and objections shall be disposed of by the Revising Authority. (Rule-10 (1)(i)(ii) | 27.10.2004 |
| 5. | Last date for filing appeals with the Deputy Commissioner against the orders of Revising Authority (Rule-10(2)). | 03.11.2004 |
| 6. | Last date for disposal of appeals by the Deputy | 08.11.2004 |

Commissioner (Rule-10(3)).

7. Final Publication of Electoral Rolls (Rule-11)

18.11.2004

2. The State Election Commission further directs that while preparing the ward-wise draft Municipal Electoral Rolls, it should be ensured that names of the persons, who had died and also of those who have ceased to ordinarily reside/no longer ordinarily residing in the territorial areas of the concerned wards of the Municipal Committees/Councils, but their names are still existing in the Assembly Electoral Rolls finally published on 23.02.2004, should not be included in the ward-wise draft Municipal Electoral rolls of the concerned wards now to be prepared for publishing them to invite claims & objections.

3. The State Election Commission further directs that while preparing the ward-wise draft Municipal Electoral Rolls, it should be ensured that names of the persons, who had died or ceased to ordinarily reside/no longer ordinarily residing in the territorial areas of the concerned wards of the Municipal Committees/Councils, but their names are still existing in the Municipal Electoral Rolls of concerned Municipal Committee/Council, should not be included in the ward-wise draft of the Municipal Electoral Rolls of the concerned wards now to be prepared for publishing them to invite claims and objections.

4. The State Election Commission further directs that the ward-wise draft Municipal Electoral Rolls of the concerned Municipal Committee/Council, to be prepared for publishing them in draft should include all the names of the voters entered in the Assembly Electoral Rolls finally published on 23.02.2004 and also in the existing Municipal Electoral Rolls of concerned Municipal Committee/Council, except the names of the persons who have died and also of those who have ceased to ordinarily reside/ no

longer ordinarily residing in the territorial area of the concerned wards of the Municipal Committees/Councils.

5. The State Election Commission further directs that copies of the existing Municipal Electoral Rolls, which are already lying with the concerned Deputy Commissioner should be used for this purpose. Two copies of relevant part of the Assembly Electoral Rolls be obtained free of cost from concerned Tehsildar/Naib Tehsildar Elections, & if additional copies of the relevant parts of the Assembly Electoral Rolls are required, then the same be purchased from the concerned Tehsildar/Naib Tehsildar Elections after making payment per pages as fixed by the State Election Department, Data Base CD of the Assembly Electoral Rolls should also be obtained from the concerned Tehsildar/Naib Tehsildar Elections on payment & necessary format prescribed for the Municipal Rolls, as “Annexure-1” attached herewith is required to be printed.

6. The State Election Commission further directs that:-

- (a) The Deputy Commissioner shall give widest possible publicity to the above programme indicating place and time of receiving & disposal of claims and objections by the Revising Authority/ies and disposal of appeals by the concerned Deputy commissioner. He will issue press notes and also paid advertisements in the two local newspapers. He will also make publicity through electronic media.
- (b) One copy of the draft electoral rolls published for inviting claims /objections shall be made available to the Secretary of the Municipal Committee/Council, one copy in the office of concerned Tehsildar, one copy in the office of concerned Sub-Divisional Officer (Civil), copy to the concerned Revising Authority and one copy be kept in the

concerned Deputy Commissioner's office, for making it available for inspection of the public free of cost.

- (c) The Deputy Commissioner shall publish the ward-wise draft Municipal Electoral Rolls together with a notice including the date 23.10.2004 by which the claims & objections with reference to the draft Rolls, may be presented to the Revising Authority/ies. The Deputy Commissioner shall appoint One Authorised Officer on three Wards and sufficient number of required supporting staff and other officials of Municipal Committee/Council, to assist the Revising Authority for providing copies of the Draft Municipal Electoral Rolls for inspection of public and also to receive claims & objections. After the draft publication of the ward-wise Municipal Electoral Rolls made on 12.10.2004, these draft Municipal Electoral Rolls should be made available to the public for consultation and inspection at some prominent places also, preferably at Government or Municipal buildings and for this purpose Centres dividing with three Wards i.e. assigning three Wards to each centre and last centre assigning remaining wards for Municipal Committee/Council, should be created under the charge of an Authorised Officer and at these centres, the ward-wise draft Electoral Rolls should be placed for supervision of the Authorised Officer assisted by supporting staff so that after inspection of these ward-wise draft Electoral Rolls, the aggrieved person/(s) can file claims and objections before the Authorised Officers and proper receipts for these claims & objections filed before them, should also be issued to the person/(s) who have filed before them, should also be

issued to the person/(s) who have filed the claims and objections and these Officers should also inform them the date, time and place of disposal of their claims & objections by the Revising Authority/ies as prescribed by them.

- (d) The Revising Authority/ies shall, after holding such enquiry into the claims or objections as he/they thinks fit, record his/their decision in writing and shall make available on demand a copy of such decision to the objector or claimant free of charge forthwith.
- (e) The Revising Authority/ies after disposal of all the claims & objections in terms of under Sub-rule (1) of Rule 10 of the Haryana Municipal Elections Rules, 1978, shall forward a list of such claims and objections along with his orders thereon to the concerned Deputy Commissioner, within the prescribed time. Any person aggrieved of any such order of the Revising Authority/ies, may within seven days apply to the Deputy Commissioner for revision of the orders of the Revising Authority. The Deputy Commissioner shall within a period of five days confirm such order, or set it aside or pass such order with respect to such claim or objection as he may deem fit. The decision of the Deputy Commissioner on appeal shall be final.
- (f) The Deputy Commissioner shall publish the final Electoral Rolls on 18.11.2004 and the Electoral Rolls of the said Committees/Councils shall come into force from the date of publication.
- (e) After completion of every stage of the preparation process, the concerned Deputy Commissioner shall invariably send a message to the State Election Commission and shall also keep the State Election

Commission informed of the Statistical Data like the numbers of claims objections and corrections received accepted and rejected.

7. The State Election Commission further directs that a copy of ward-wise Municipal Electoral Rolls of Municipal Committees/Councils, finally published on 18.11.2004 shall be submitted to the State Election Commission on the same date and two copies thereof shall be supplied to all the Political Parties in the State of Haryana under intimation to the State Election Commission.

Dated, Chandigarh,
the 28th Sept, 2004

CHANDER SINGH
State Election Commissioner,
Haryana.
Dated:- 28/09/2004.

Endst.No.SEC/2ME/2004/10037-58

A copy is forwarded to the following for information and immediate compliance of above orders:-

1. The Commissioner & Secretary to Govt. Haryana, Urban Development, Chandigarh.
2. The Director, Urban Development Department, Chandigarh.
3. All the Deputy Commissioners in the State of Haryana.

Superintendent/E-IV
for State Election Commissioner,
Haryana.

Endst.No.SEC/2ME/2004/10059

Dated:- 28/09/2004.

A copy is forwarded to Controller, Printing and Stationery Department, Haryana, Chandigarh for publication in the Haryana Govt. Gazette (Extra-ordinary) dated 28.09.2004.

Superintendent/E-IV
for State Election Commissioner,
Haryana.